

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: October 9, 2013

East Windsor Town Hall Meeting Room

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00pm by Chairman Sauerhoefer. Commissioners Stremper, Filipone and Mancuso were present as well as Deputy Chief of Police Roger Hart. Absent was Chief of Police Edward DeMarco (excused) and Commissioner Eckel (unexcused). Present in the audience was First Selectwoman Denise Menard and Selectwoman Dale Nelson (liaison to the Police Commission).

2. ADDED AGENDA ITEMS:

Commissioner Stremper requested the addition of First Selectwoman Denise Menard to speak on Emergency Management during (7) New Business.

3. PREVIOUS MEETING MINUTES:

The minutes from the September 11, 2013 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Mancuso to accept the regular meeting minutes of 9/11/13. **SECONDED** by Commissioner Filipone. No discussion.

VOTING IN FAVOR: Mancuso/Stremper/Filipone

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Filipone to accept the monthly billing, including Animal Control, in the amount of \$10,761.33. **SECONDED** by Commissioner Mancuso.

Discussion: Commissioner Filipone asked for details on the expense at “Ray Seraphin Ford”. Deputy Chief Hart replied that one of the vehicles had warranty items addressed and the expenses incurred were for other work that was done while it was there for the warranty issues.

No further discussion.

VOTE IN FAVOR: Stremper/Mancuso/Filipone

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: **MOTION** made by Commissioner Filipone to approve the monthly financial statement, as submitted. **SECONDED** by Commissioner Mancuso.

No discussion.

VOTING IN FAVOR: Stremper/Mancuso/Filipone

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: **MOTION** made by Commissioner Mancuso to approve the monthly billing as of 9/30/13 in the total amount of \$ 125.00. **SECONDED** by Commissioner Filipone. No discussion.

VOTING IN FAVOR: Stremper/Mancuso/Filipone

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: **MOTION** made by Commissioner Mancuso to accept the police commission monthly financial statement dated 9/30/13, as submitted. **SECONDED** by Commissioner Filipone. No discussion.

VOTING IN FAVOR: Stremper/Filipone/Mancuso

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None

6. TRAFFIC AUTHORITY:

Deputy Chief Hart provided a brief overview of a letter dated 7/30/13 that a resident had sent directly to the police department regarding a traffic concern. The resident requested that stop signs be placed to slow traffic at the Spring Street and Dean Street area. DC Hart stated that he surveyed the area which included taking photos, checking signage and observing the traffic in the area. DC Hart reported that there are, in fact, issues that could be addressed to improve the situation. His recommendation is to (1) deny request of stop signs - as controlling speed is not a valid reason to install a stop sign; (2) the intersection does lack signage and he recommends installing warning signs at both intersections (Spring and Dean). These signs are more appropriate for the area and the signs are big and very noticeable. DC Hart stated that Chief DeMarco responded to the complainant and contacted the DPW director. The signs have been ordered and will be installed. This Traffic Authority issue has been numbered “2013-01” for Police Commission recording purposes.

7. NEW BUSINESS:

A) First Selectwoman Denise Menard on Emergency Management: First Selectwoman Menard met last week with Chief DeMarco and Deputy Chief Hart regarding Emergency Management. They had discussed what would be a good solution for the town to establish a set Emergency Management Director, as the town needs to re-appoint someone for that position. Ms. Menard presented to the Police Commission the proposal of having Chief DeMarco be the designated Emergency Management Director along with Deputy Chief Hart. She presented the case that they would be the best choice for the town, as they are always available. Discussion continued between

the Police Commission, Deputy Chief Hart and First Selectwoman Menard regarding the appointment of the position, making it a permanent part of their (Chief and Deputy Chief) job description and responsibilities. Additionally, First Selectwoman added that the appointment of these positions would not include an increase in salaries related to their current position, but instead is funded through an Emergency Management Grant. The Emergency Management Grant is an annual grant (October 1, for the period of 1 year). DC Hart explained that each community that has an Emergency Management Team is federally funded (1/2 cost) and the amount is based on per capita. Also, details of the grant's requirements would need to be worked out with regards to who does the reporting and the best way to report – there is an administering stipend.

In conclusion, Ms. Menard clarified that, although the First Selectman has the authority to appoint the director (of Emergency Management) and the Director then appoints a Deputy Director, she is presenting it to the Police Commission tonight to get their feedback and ask for their agreement in moving forward with said plan.

MOTION made by Commissioner Stremper to allow First Selectwoman Denise Menard to move forward with the commitment to incorporate the Emergency Management Director's position to the Chief of Police. **SECONDED** by Commissioner Mancuso. No further discussion.

VOTING IN FAVOR: Stremper/Filipone/Mancuso

ALL IN FAVOR, MOTION CARRIED.

8. COMMUNICATIONS:

Commissioner Filipone presented a question, which was directed to him by a resident, to Deputy Chief Hart regarding private duty overtime. Commissioner Filipone asked for clarification on what the responsibility (non-monetary) of a private duty officer is. The intersection of the new Walmart was discussed. DC Hart responded that it really depends on what the officer is doing at a specific moment – they are communicating with the foreman/contractor, with a main function of dealing with traffic. There is not always hand signaling traffic involved, but sometimes just watching the traffic. Also, these officers are hired for specific time blocks – sometimes officers aren't needed for certain moments, but will then work again, however they are hired for a continuous period of time.

9. MONTHLY REPORTS:

A) Chief of Police: Commissioners received packet. Deputy Chief Hart stated that the department is looking to get another competitive quote to address the DVR issue in the police department. Separate from the last discussion (9/11/13 meeting), this idea differs slightly. This would be the same software (server type based program) as the Town Hall and Public Works Department. The department would migrate over to digital IP camera. These cameras also provide more views. Brief discussion followed. The quote is for approximately \$7500 which is twice as much that was allocated at the 9/11/13 meeting. DC Hart was able to negotiate the quote down to about approximately \$5600. He concluded by stating that this product is far better than what is currently in place and the server is backed up. These cameras can zoom in to see more detail. Deputy Chief Hart has spoken to First Selectwoman Menard and feels they may be able to recoup some money from the town side.

MOTION made by Commissioner Mancuso to amend the \$4430 at the 9/11/13 meeting to now not to exceed \$6000. **SECONDED** by Commissioner Stremper. No further discussion.

VOTING IN FAVOR: Stremper/Filipone/Mancuso

ALL IN FAVOR, MOTION CARRIED.

B) Commission Members: Commissioner Filipone asked how the new candidates are doing. DC Hart responding that they are doing very well.

Commissioner Mancuso inquired about the carpet in the police department. Chairman Sauerhoefer responded that it did not get passed at CIP. He added that the chipped tile/grout has been repaired for safety reasons.

The issue of vehicles was addressed. Chairman Sauerhoefer stated that it now needs to be approved by the BOF.

DC Hart also took a moment to mention that there are currently three corporals who share one desk and a foldout table. The department is planning on getting an estimate for desks and submitting it to CIP. However, DC Hart states that Walmart has offered to donate some desks (from their Vision Center in the former building). The department is currently measuring the space and desks to see if they will fit.

In conclusion, DC Hart reported that the locker room is completed.

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Selectwoman Dale Nelson (Omelia Rd, Broad Brook) thanked the commission for the opportunity to be their liaison over the last two years. Ms. Nelson states that she will be running again for BOS and hopes to be able to continue to be part of the safety boards/commissions. She concluded by thanking the commission again for their support.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Stremper to enter into Executive Session to include Deputy Chief Hart (7:56 pm). **SECONDED** by Commissioner Mancuso.

VOTE IN FAVOR: Stremper/Mancuso/Filipone

ALL IN FAVOR, MOTION CARRIED.

Executive Session ended at 8:30pm.

No action taken.

12. ADJOURNMENT:

MOTION made by Commissioner Mancuso to adjourn the regular meeting at 8:30 pm.
SECONDED by Commissioner Stremper.

VOTED IN FAVOR: Stremper/Mancuso/Filipone

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary